

Mallinckrodt Academy

of St. Louis Public Schools | A 2017 National Blue Ribbon School
6020 Pernod Avenue • Saint Louis, Missouri 63139
P: 314.352.9212 • F: 314.244.1825

Dr. Shawn E. Williams, Principal
Ms. Harriet Jackson, Secretary



October 9, 2020

Greetings, Families!

We continue to get better. You have been a champion with virtual learning and we appreciate the support. While this has been no easy task, you have done it with extreme patience and sacrifice for our learners.

As we embark upon Second Quarter, we are committed to providing safety, while delivering great instruction and a great learning experience. This communication is regarding re-entry at Mallinckrodt Academy of Gifted Instruction.

As we head into the second quarter at Mallinckrodt Academy, we will be using the following model of instruction:

The LIVE-STREAMING Model of HYBRID INSTRUCTION:

- Your child will keep the **same teacher** and the **same class of kids**.
- Your child will participate **from the classroom**, in many cases with added support from a dedicated staff member assigned to that class. For some classes, other spaces are needed for social-distancing purposes.
- Your child will actively participate in class **through a two-way “live-stream”** in Microsoft Teams.
- Your child will do **the same work in the same applications at the same times per day for five days per week** as all other classmates, whether they attend in person or virtually.
- Your child will **have standards based and blended models of instruction**.
- Your child will **have an airtight instructional schedule with synchronous and asynchronous time**.
- Your child will **receive any and all needed and approved supports** and related services, where applicable.

You are receiving this communication because you chose **IN PERSON** instruction for your child via phone. **This will remain true for the duration of the Second Quarter. Per your transportation needs, you will receive a bus letter indicating your learner’s route number and bus stop.**

Please see pertinent information below, which may answer some of your questions for the coming weeks:

- All Instructional Support Centers will close at the end of the day on Wednesday, October 14, 2020.
- There will be no school on Friday, October 16, 2020 due to Teacher Preparation.
- **Students in grades Pre-kindergarten through 2 will return to school on Monday, October 19, 2020.**
- **Students in Grades 3 through 5 will return to school on Monday, October 26, 2020.**
- As a means to fulfill our commitment to the wellbeing of all stakeholders, our school hours have been adjusted. **Instruction will begin at 9:10am. Our dismissal time is now 3:07pm.**
 - Attendance will be taken at the beginning of each instructional day for students in person and virtually.
 - **In person students will be permitted to enter the building at 8:55am.**
- Parent Teacher Conferences will be held on Tuesday, October 20, 2020 through Friday, October 30, 2020. Conferences will be virtual. Look for more information from your child’s teacher.

- To accomplish social distancing the number of students per class is less than 14.
- Routine cleaning and disinfecting will take place to maintain a safe environment for all.
- Handwashing will take place before and after lunch and as students frequent the restroom.
 - The school nurse will facilitate proper handwashing lessons for each in person class.
- We are seeking information from our before and after care program to accommodate families who are in need of before and aftercare. We will inform you in the coming weeks if this is an option.
- As you continue to read the updates below, please know that our intention is to keep all students with their current classroom teacher.

Students learning in person at Mallinckrodt Academy will adhere to social distancing practices.

Return to School and Safety Plan

- Students **must** come to school daily with their fully charged iPad and charger, along with needed supplies (textbooks, notebooks, etc.).
- Families in Grades Pre-kindergarten through Second Grade who opted for their children to return to school are welcomed to send their children to school beginning Monday, October 19, 2020 at 8:40am.
- Social distancing and COVID-19 safety protocols will be in place. There are markers on the floor to help with this.
- All students and staff **MUST** wear a facemask, except when eating.
 - We will provide masks for students and teachers as needed.
- Students and staff will be screened by providing answers to the following:
 - Do you have a cough?
 - Have you been around anyone sick?
 - Temperatures will be taken. (Those persons who have a body index of more than 100.4 degrees Fahrenheit will be sent home.)
- Students will eat breakfast in their classroom. Breakfast will be “grab and go” style as students enter the school building. They will report directly to their classroom. School personnel will be on hand to assist children in finding their respective classrooms.
- To stay in the realms of procedures for social distancing, parents and visitors will not be allowed in the school building without an appointment.
- Lunch will be eaten in classrooms. Parents who opt to send lunch with their child are asked to limit general allergen foods such as nuts, shellfish and strawberries.
- Outside classroom space will be utilized.
- Recess and brain breaks will be scheduled.
- Students will only mingle with their classmates.
- Handwashing and sanitizing will be required throughout the day.
- Our school will have four custodians who will follow strict cleaning and sanitizing processes daily.

Arrival:

- All students arriving via school bus will enter the building at Door #1. There, they will be screened and given breakfast, to report to their classroom. **Masks must be worn to cover the nose and mouth.** Social distancing measures will be in place.
- Students arriving via car will enter the building at Door #3. There, they will be screened and given breakfast to report to their classroom. **Masks must be worn to cover the nose and mouth.** Social distancing measures will be in place.

Dismissal:

- Bus riders will remain in their classroom with their teacher. Teachers will have a Bus Manifest. Buses will be called over the Intercom. Students will meet with the designated adult in the hallway to walk them to their bus.
- Students being picked up:
 - Students in Grades 1-5 will report to the school gym. Parents will use Door #5 to sign students out.
 - Students in Pre-kindergarten through Kindergarten will report to the cafeteria. Parents are asked to utilize Door #2 to sign students out.
- Once we have information regarding aftercare and a listing of students participating, they will report to the library.

Late Arrivals:

- Please call the school to let us know that your child will be arriving late with the time to expect them.
- Late arrivals will need to sign in and be screened and received by school personnel.
- Students are to report directly to the Main Office to receive a tardy slip and then report directly to class.

Early Dismissals:

- We are aware that there are times when situations occur; however, we ask that you try to keep students at school for the duration of the school day unless it is an emergency. If such should occur, please contact the school secretary with the exact time of your arrival so that we can take the necessary precautions to ensure that you retrieve your child and that we are following our COVID norms.
- Early dismissals will not be honored after 2:30pm.

As we work to navigate our new realities, I commend our school community for its commitment to excellence. While our realities have changed, we remain committed to providing an education that allows your child to develop and ultimately reach their full intellectual potential.

The Second Quarter will be great because we remain in this together.

Educationally yours,

Dr. Shawn E. Williams
Principal